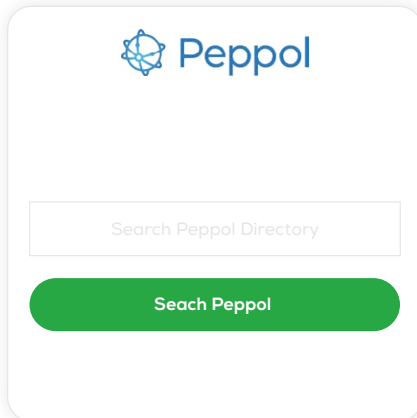


eInvoicing with Bowens

1



STEP 1

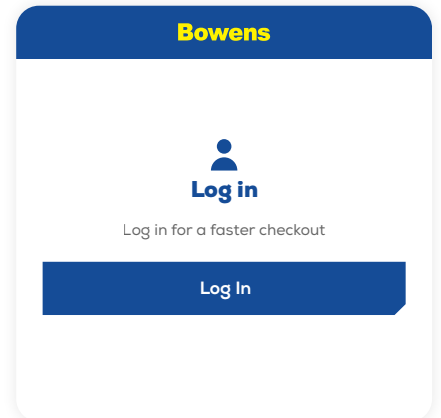
Confirm you are registered with the **Peppol Directory**.

If you are not listed on the Peppol directory, select the appropriate button below to register:



If your accounting software is not listed above, please contact them directly for assistance.

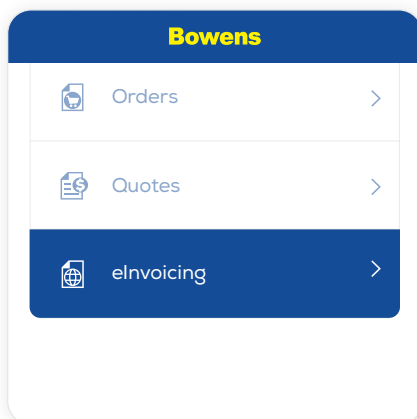
2



STEP 2

Log in to your **bowens.com.au** account.

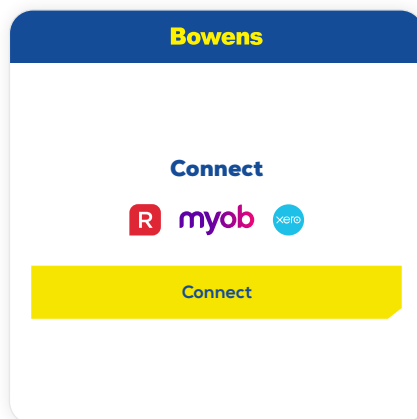
3



STEP 3

Select **eInvoicing** on the side bar menu

4



STEP 4

Confirm your **ABN** is correct & select '**Connect**.' You should see a '**Connection Success!**' message.

Once you are set up to receive eInvoicing, all invoices will be sent to your accounting software within **24 hours**.

Refer to your accounting software website for more information.

You can continue to log in to bowens.com.au, find and download all your invoices and statements, regardless of whether you are connected to eInvoicing or not.